



**JAMES THOMPSON ELEMENTARY  
PARENT ADVISORY COUNCIL (PAC)**

**Meeting Minutes Friday November 21, 2025**

**IN ATTENDANCE:** Nicolle Kit (Chair), Pavan Padda (Vice Chair), Victoria Lo (Co-Vice Chair), Gillian Yen (Secretary), Sarah Leung (Treasurer), Kevin Vines (Principal), Albert Wei, Kay Li, Rachel Gao, Imelda Nurwisah, Joanne Ho, Yvonne Chan, Vivian He, Dawn, Katarina.

**CALL TO ORDER** 8:59am Nicolle Kit welcomed everyone to the meeting.

**APPROVAL OF PREVIOUS MEETING MINUTES**

Pavan **MOVED** the motion to approve minutes from the October 17, 2025 PAC meeting. Rachel **SECONDED** the motion. All in favour. **MOTION CARRIED**.

**PAC BUDGET 2025/2026**

1. The PAC is still waiting for the funding from BC Gaming, Nicolle will follow up. We always generated good revenue from Hot Lunch. The portal fee was high but we have been using this platform for years. Last Year, the 50/50 was donated back to the school. Regular and Gaming Account. Sport Day sales, teacher allotment, year book, scholarship goes through a regular account.
2. The PAC sent a \$500 scholarship to Burnett who graduated from our school every year. DARE program every other year. Teacher allotment, EA allotment, extra year book.
3. Teacher appreciation might need a bigger budget as we used to have Terry, a parent sponsoring home baking goods. Bank fee, Body Science. BC PAC membership, Winter Solstice event. The parent donation account will be re-opened.
4. Extra year books will be purchased. We will be doing a Winter Event this year to display their artwork. Donation Letter - will be sent out to help pay for \$2000 new ipads and school gardening beds. Year Book posters will go around the school possibly in January.
5. It has come to PAC's attention that the allotment was used to buy candies. PAC would like to see these funding being used towards education related tools. PAC also would like to confirm the reason for not doing a Book Fair this year. PAC is concerned that it's contradicting if we don't want kids to buy toys from book fair but teachers using the allotment for candies.
6. Buses and field trips \$3000 - Pavan said parents have noticed we have been doing less field trips and seems like we are missing out on all these educational opportunities. How can we motivate teachers to get more field trips planned? Kevin said that the Richmond District has switched the approach of how teachers should be more thoughtful when planning a field trip. We want to support the teacher in what they need. Victoria suggested sending a survey to teachers about field trips. Kevin said we need to be cautious about autonomy and be thoughtful of how we approach it is important.

## **APPROVAL OF PAC BUDGET 2025/2026**

Imelda **MOVED** the motion to approve the budget. Victoria **SECONDED**. All in favor. **MOTION CARRIED**.

## **VOLUNTEERING AT WINTER SOLTICE EVENT**

1. PAC will be doing a treat sale / after school as a fundraising event. We are looking for parents who can help run the station. Yvonne mentioned that we have hot lunch and kids might already have some snacks during lunch

## **PRINCIPAL'S REPORT**

1. Land Acknowledgement – Life lessons from a Leaf.
2. Social Responsibility Assembly on Nov 21<sup>st</sup>, 2025. 1pm start time.
3. Professional Development Day - Friday, Nov 28<sup>th</sup>. Most Staff will be at Thompson – deepening our literacy focus, and learning from Ellen Hsu – Pillars of SEL
4. School Story Update:
  - a. Exploring Literacy Data: implementation of intentional and responsive pedagogy
5. Extra-curricular Activities
  - a. Volleyball Jamboree on Nov 19<sup>th</sup> at Hugh Boyd, last game on Nov 25
6. Winter Solstice – THOMPSON COMMUNITY EVENT - December 12<sup>th</sup>
  - a. Overarching question to inspire
  - b. Coincide with a school community event on December 12<sup>th</sup> 1-2:30pm? PAC will decorate, winter solstice theme, utilize family teams
7. Thompson Spirit Wear
  - a. Grade 7 spirit wear arriving very soon, if not today; early next week
  - b. Spirit Wear to arrive first week of December
    8. Parent/legal guardian recruitment. Help shape the future of outdoor play and learning in British Columbia! We are inviting parents/legal guardians to participate in the Outdoor Play and Learning (OPAL 1.0) study.
9. Learning Update #3 – Written Learning Update posted on MyED – Dec 18

The meeting adjourned at 10:30 am.

**NEXT PAC MEETING:** Friday Jan 30, 2026 9am at James Thompson Library